

## **Template for a Renewal IRB Application**

This template contains every question you are required to answer in your new IRB Application.

**You must submit your formal application through the online site. This document will not be accepted as your application submission.**

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### • **Section 1**

Please enter the following information about yourself:

- Today's date: \*
- Name: \*
- Email: \*
- Your Academic Program/Department/Office: \*
- Your status (faculty, staff, graduate or undergraduate student): \*
- Adviser or Faculty Sponsor (if applicable):
- If you are a graduate or undergraduate student, has your Adviser or Faculty Sponsor seen and approved your renewal application?  
 Yes  No
- Your Adviser's or Faculty Sponsor's email address (if applicable):
- Please list all individuals (full name and status, i.e., faculty, staff, student) involved in this project that will be working with human subjects. Note: Everyone listed must have completed Human Subject Research Training within the past three years. \*
- If you have external funding for this research, provide the name of the sponsor(s) and associated project title(s).

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### • **Section 2**

Please enter the following information about your project.

- Title of the previously approved IRB protocol. \*
- Date of prior IRB approval: \*

- Have there been any changes in your research question, recruitment method, the target population, the research procedures, the consent process, and/or how you will secure the data? \*  
 Yes, there have been changes in my protocol  No, there have been no changes in my protocol
- If you answered "Yes" to the previous question, describe the change(s) in detail.
- Have any research participants experienced any type of adverse event during the past year (events that caused unanticipated harm or distress) or have you received complaints from any participants about your research? \*  
 Yes  No
- If you answered "Yes" to the previous question, describe in detail the adverse event and/or the complaint.