

Internship Application Form

Name: _____ Pronouns: _____

Year of current Study (if applicable): _____

Course of Study (if applicable): _____

Advisor (if applicable): _____

Approval from home university (if not BCB) _____

Instructions for submission:

BA students with an interest in an unpaid, part-time internship in Berlin should complete this form. Internships should be undertaken in the 3rd or 4th year of the BA program.

Please complete this 1) this internship application form as PDF and 2) your current English-language resume (CV), using [the template](#) provided on the Internship Program webpage, in both a separate Google doc and PDF. To submit them, you must fill out [this survey](#). For any questions, please e-mail the Internship and Career Networking Officer at rsteindler@berlin.bard.edu.

See website for deadline

Late applications will not be accepted.

Important:

Internship placements are competitive and only complete applications will be considered. Internship places are not guaranteed. All students applying for an internship within the program must separately register for IS331 Internship Seminar: "Urban Cultures, Working Cultures" during Bard College Berlin's course registration period. This class meets once a week on Thursdays at 2pm - please make sure you have no Core conflict then.

Internship Motivation Statement (200-300 words)

Please outline why you are a good candidate for an internship. Include knowledge, skills and relevant experience that you would bring to a host organization or individual, and how an internship would complement your academic interests.

Target Internship Area

What type(s) of organization(s) are you interested in interning with? Do you have any specific organizations in mind?

Keyword Ranking (3)

Pick three (3) keywords from [this list](#) that match what you are seeking in your internship and put them in order of most to least important.